

Required/Preferred Skills, Knowledge and Abilities
Deputy Sheriff (Corrections)

Brown County Sheriff's Office

Job Title: Deputy Sheriff (Corrections)

Office: Brown County Sheriff's Office

Job Classification: Deputy Sheriff (Corrections)

Approved By: Sheriff

Posting Date:

Required Skills, Knowledge and Abilities:

- Applicant must be a Citizen of the United States and be 18 years or age or older.
- Applicant must possess a valid operator's license.
- Must possess a high school diploma or G.E.D.
- Applicant must possess Ohio Peace Officer Training Commission Basic Corrections certification (or willing to complete this certification after employment).
- Applicant must possess physical capability to successfully use non-lethal tools.
- Applicant must possess the physical capability to physically engage with inmates.
- Must not have been convicted of a felony, domestic violence, or perjury.

Preferred Skills, Knowledge and Abilities:

The applicant should possess basic computer skills and strong writing skills. Training in first -aid and CPR would be viewed favorably. Previous experience in corrections operations and academic training in corrections or law enforcement topics would be beneficial. Associate or a Bachelor's Degree in criminal justice or related field is beneficial.

Job Description - Deputy Sheriff (Corrections)

Brown County Sheriff's Office

A deputy sheriff assigned to corrections will perform the following tasks and actions while in the performance of his/her tour of duty. He/she will monitor and record all inmate actions/activities and observations. The deputy sheriff (corrections) will maintain order within the jail and complete all booking/release processes. He or she will monitor and report interaction with special population inmates and use law enforcement computer systems to track and report inmate information. The deputy sheriff (corrections) will respond to persons/telephone and radio contacts with inmates, the public and office staff. He/she will conduct security inspections to identify and remove contraband/weapons from the jail area and request maintenance corrective action for security equipment found to be deficient. The deputy sheriff (corrections) will apply restraint devices in accordance with office policy and preserve potential crime scene/evidence when a potential criminal violation occurs within the jail. He or she will provide first aid and use non-lethal weapons in accordance with office policy as required by circumstances.

Detailed information regarding this job description can be found in the deputy sheriff (corrections) task analysis.

It is the policy of the Brown County Sheriff's Office to ensure equal employment opportunity in accordance with the Ohio Revised Code 125.111 and all applicable federal regulations and guidelines